

E-470 POTOMAC METROPOLITAN DISTRICT

SPECIAL BOARD MEETING

AGENDA

Board of Directors:

Term Expires:

Michael P. Vickers, Chairman/President	May 2014
VACANT, Asst. Secretary/Treasurer	May 2012
VACANT, Vice-President/Secretary/Treasurer	May 2012
Gary Wiseman, Asst. Secretary/Treasurer	May 2014
VACANT, Asst. Secretary/Treasurer	May 2012

DATE: **November 29, 2011**

TIME: **12:00 p.m.**

PLACE: **Clifton Gunderson LLP**
 8390 E. Crescent Parkway, Suite 500
 Greenwood Village, Colorado 80111-2814

I. Call to Order

II. Conflicts of Interest

III. Discuss Board Vacancies

IV. Appoint Tom List to the Board of Directors

V. Review and Approve Minutes of the August 23, 2011 Regular Meeting

VI. Financial Matters

A. Accept Cash Position Report

B. Ratify August and September Claims and Approve October Claims Totaling \$ 8,447.87

VII. Manager's Report

A. Status of Agreement with the Dove Ridge HOA Regarding Future Receipt of Funds for CTF Eligible Uses

B. PWSD Inclusion Election Results and Next Steps

C. Conduct Public Hearing to Consider Amending the 2011 Budget; Consider Adoption of Resolution to Amend 2011 Budget

- D. Conduct Public Hearing to Consider Adoption of 2012 Budget, Appropriate Expenditures and Set Mill Levy; Consider Adoption of Resolution to Adopt 2012 Budget, Appropriate Expenditures and Set Mill Levy
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- E. Review and Consider Adoption of Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices for 2012
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- F. Discuss May 2012 Director Election and Consider Adopting Election Resolution
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- G. Review and Consider Adoption of 2012 Annual Administrative Matters Resolution
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- H. Approve Filing Audit Exemption in Lieu of Audit for 2011
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- I. Review and Consider Approval of Engagement Letter with Clifton Gunderson LLP for 2012 Accounting Services
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- J. Review and Consider Adoption of Resolution Designating Clifton Gunderson LLP as the Official Custodian of Records and Records Retention Policy
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- K. Information Items
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VIII. Attorney Items

- A. Ratify Agreement with DOLA Regarding Repayment of Conservation Trust Funds by 2015
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- B. Other
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IX. Other Items

- A. Confirm Quorum for February 28, 2012 Meeting
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X. Adjournment

NOTE: The next regular meeting is scheduled for February 28, 2012 at 12:00 p.m. noon at the District offices; 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111-2804