

**E-470 POTOMAC METROPOLITAN DISTRICT**

**REGULAR BOARD MEETING**

**AGENDA**

**Board of Directors:**

**Term Expires:**

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Michael P. Vickers, Chairman/President	May 2014
Tom List, Vice-President/Secretary/Treasurer	May 2014
VACANT, Asst. Secretary/Treasurer	May 2016
Gary Wiseman, Asst. Secretary/Treasurer	May 2014
VACANT, Asst. Secretary/Treasurer	May 2016

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**DATE: November 26, 2013**

**TIME: 12:00 p.m.**

**PLACE: CliftonLarsonAllen LLP  
8390 E. Crescent Parkway, Suite 500  
Greenwood Village, Colorado 80111-2814**

I. Call to Order

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II. Conflicts of Interest

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III. Discuss Board Vacancies

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**CONSENT AGENDA PAGE 5**

IV. Review and Approve Minutes of the May 29, 2013 Special Meeting **PAGE 6**

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V. Financial Matters

A. Ratify Claims for June and July Totaling \$2,209.26 **PAGE 9**

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B. Approve August, September and October Claims Totaling \$2,910.41 **PAGE 10**

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C. Approve 2014 Annual Administrative Resolution **PAGE 13**

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D. Review and Consider Approval of Resolution Calling a Regular Election for Directors on May 6, 2014 and Appointing DEO **PAGE 18**

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E. Approve Filing Audit Exemption in Lieu of Audit for 2013

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F. Review and Consider Approval of Engagement Letter with CliftonLarsonAllen LLP for 2014 Accounting Services **PAGE 20**

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G. Information Items **PAGE 27**

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H. Other

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**DISCUSSION AGENDA PAGE 38**

VI. Financial Matters

- A. Accept June 30, 2013 Financial Statements **PAGE 39**
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- B. Accept Cash Position Report **PAGE 49**
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VII. Manager's Report

- A. Conduct Public Hearing to Consider Amending the 2013 Budget; Consider Adoption of Resolution to Amend 2013 Budget **PAGE 50**
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- B. Conduct Public Hearing to Consider Adoption of 2014 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Adoption of Resolution to Adopt 2014 Budget, Appropriate Expenditures and Certify Mill Levies **PAGE 54**
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- C. Website Update
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- D. Other
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VIII. Attorney Items

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IX. Other Items

A. Confirm Quorum for May 27, 2014 Meeting

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X. Adjournment

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**NOTE: The next regular meeting is scheduled for May 27, 2014 at 12:00 p.m. noon at the District offices; 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111-2804**