

E-470 POTOMAC METROPOLITAN DISTRICT
REGULAR BOARD MEETING
AGENDA

Board of Directors:

Term Expires:

Michael P. Vickers, Chairman/President	May 2018
Tom List, Vice-President/Secretary/Treasurer	May 2020
VACANT, Asst. Secretary/Treasurer	May 2020
Gary Wiseman, Asst. Secretary/Treasurer	May 2018
VACANT, Asst. Secretary/Treasurer	May 2020

DATE: **November 22, 2016**

TIME: **12:00 p.m.**

PLACE: **CliftonLarsonAllen LLP**
 8390 E. Crescent Parkway, Suite 500
 Greenwood Village, Colorado 80111-2814

I. Call to Order

II. Conflicts of Interest

III. Discuss Board Vacancies

A. Consider Appointing Keith Shaddox to the Board of Directors; Administer Oath of Office by Director Vickers

B. Appointment of Officers

CONSENT AGENDA

IV. Administrative Matters

A. Review and Approve Minutes of the May 24, 2016 Regular Meeting (enclosed)

B. Approve District Insurance and Renewal of same; Approve Renewal of SDA Membership

C. Approve Transparency Notice and Mode of Eligible Elector Notification for 2017 (post on SDA website)

- D. Review and Approve 2017 Annual Administrative Resolution (enclosed)
 - E. Financial Matters
 - 1. Approve _____ Claims Totaling \$ _____
 - 2. Ratify Claims for _____ Totaling \$ _____ (enclosed)
 - 3. Information Items (enclosed)
 - F. Information Items (enclosed)
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DISCUSSION AGENDA

V. Financial Matters

- A. Review and Approve June 30, 2016 Financial Statements (enclosed)
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B. CTF Projects Update

- 1. Ratify Approval of Dove Ridge HOA Request for Landscape Improvements in the amount of \$16,600 (enclosed)
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VI. Manager’s Report

- A. Conduct Public Hearing to Consider Amending the 2016 Budget; Consider Adoption of Resolution to Amend 2016 Budget (if necessary)
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- B. Conduct Public Hearing to Consider Adoption of 2017 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Adoption of Resolution to Adopt 2017 Budget, Appropriate Expenditures and Certify Mill Levies (enclosed)
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C. Website Update

D. Update on Potential Regional Community Facility

VII. Attorney Items

VIII. Other Items

A. Confirm Quorum for May 23, 2017 Regular Board Meeting

IX. Adjournment

NOTE: The next regular meeting is scheduled for May 23, 2017 at 12:00 p.m. (noon) at the District offices; 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111-2804