

E-470 POTOMAC METROPOLITAN DISTRICT
SPECIAL BOARD MEETING
AGENDA

Board of Directors:

Term Expires:

Michael P. Vickers, Chairman/President	May 2018
Tom List, Vice-President/Secretary/Treasurer	May 2020
Keith Shaddox, Asst. Secretary/Treasurer	May 2020
Gary Wiseman, Asst. Secretary/Treasurer	May 2018
VACANT, Asst. Secretary/Treasurer	May 2020

DATE: **May 30, 2017**

TIME: **12:00 p.m.**

PLACE: **CliftonLarsonAllen LLP**
 8390 E. Crescent Parkway, Suite 500
 Greenwood Village, Colorado 80111-2814

I. Call to Order

II. Conflicts of Interest

III. Discuss Board Vacancies

CONSENT AGENDA

IV. Administrative Matters

A. Review and Approve Minutes of the November 22, 2016 Regular Meeting
 (enclosed)

B. Financial Matters

1. Approve April Claims Totaling \$2,512.67 (enclosed)

2. Ratify Claims for November - March Totaling \$34,099.08 (enclosed)

A. Ratify Approval of the 2016 Audit Exemption (enclosed)

B. Information Items

DISCUSSION AGENDA

V. Financial Matters

A. Review and Approve December 31, 2016 Financial Statements (enclosed)

1. Review and Accept Cash Position Schedule Updated as of May 25, 2017 (enclosed)

2. Review and Accept Property Tax Schedule (enclosed)
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B. CTF Projects Update

VI. Manager's Report

A. Review 2018 Budget Process

1. August 25th – 2017 AV received
 2. October 15th – 2018 Draft Budget prepared
 3. November 28th – Board Meeting/Public Hearing & Approve 2018 Budget
 4. Discuss 2018 Budget Guidelines
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B. Website Update

C. Other

VII. Attorney Items

VIII. Other Items

- A. Confirm Quorum for November 28, 2017 Board Meeting – 2018 Budget Public Hearing

IX. Adjournment

NOTE: The next regular meeting is scheduled for November 28, 2017 at 12:00 p.m. (noon) at the District offices; 8390 E. Crescent Parkway, Suite 500, Greenwood Village, Colorado 80111-2804